

# **Report on One-Day ERP Software and Accounts Training Programme**

**Date:** 22 October 2024

**Resource Person:** Malay Pratihar, MSS Burdwan

## **Introduction**

On 22nd October 2024, a one-day training programme on ERP software and accounts was organized to enhance the knowledge and skills of participants in managing enterprise resources and financial accounts efficiently. The session was conducted by Mr. Malay Pratihar from MSS Burdwan, who brought in valuable expertise and practical insights into the subject matter.

## **Objectives**

The key objectives of the training were:

- To provide participants with a comprehensive understanding of ERP software and its applications in business management.
- To demonstrate effective accounting practices using ERP systems.
- To equip attendees with practical skills for integrating accounting processes within ERP frameworks.

## **Overview of the Programme**

The training began with an introduction to the basics of ERP systems, highlighting their importance in streamlining business processes. Mr. Pratihar explained the modules commonly found in ERP software and how these modules communicate to provide a unified solution.

The session progressed with a detailed overview of accounting principles as applied within ERP software. Participants were shown step-by-step procedures for managing financial transactions, ledger entries, and generating financial reports using the software.

Hands-on activities formed a significant part of the training, allowing participants to practice data entry, account reconciliation, and report generation. This practical approach helped in reinforcing theoretical knowledge and boosted confidence in using the ERP system effectively.

## **Key Topics Covered**

- Introduction to ERP software and its business significance

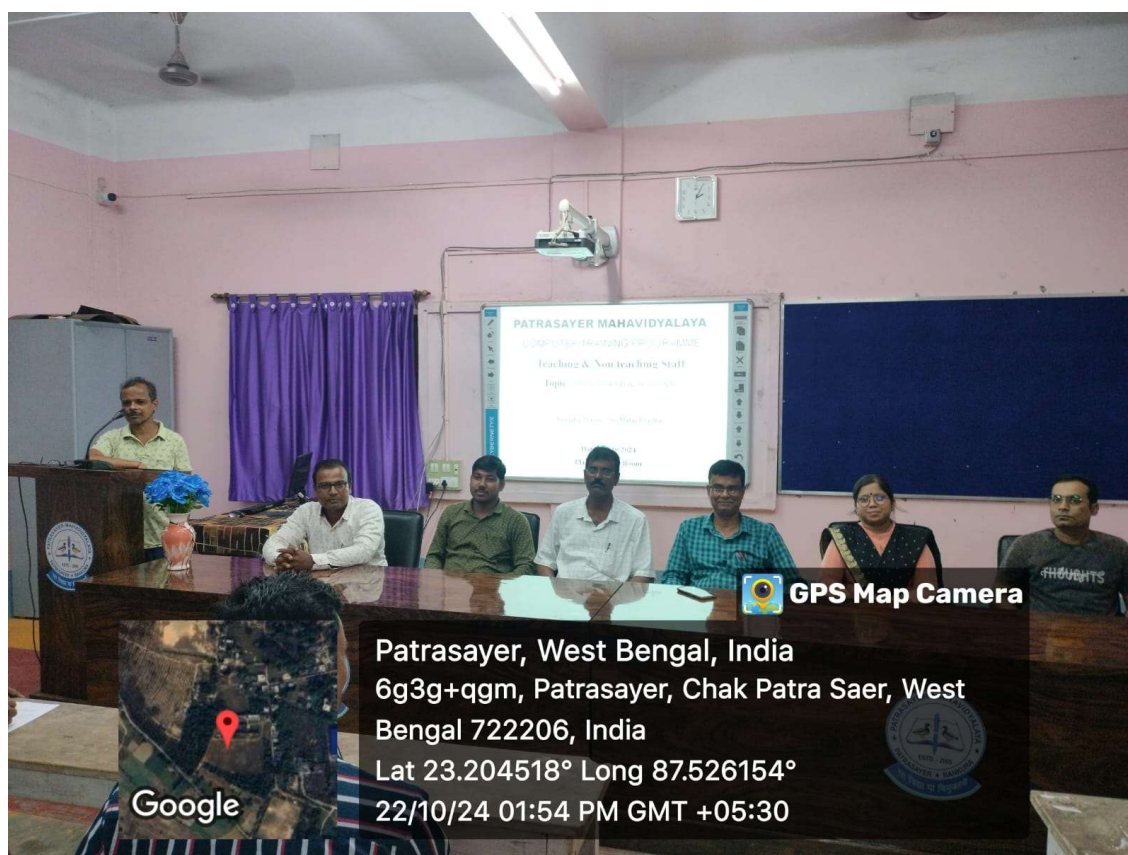
- Overview of ERP modules with focus on accounting
- Recording and managing financial transactions in ERP
- Generating financial reports and analysis
- Practical exercises on ERP software navigation and accounting functions

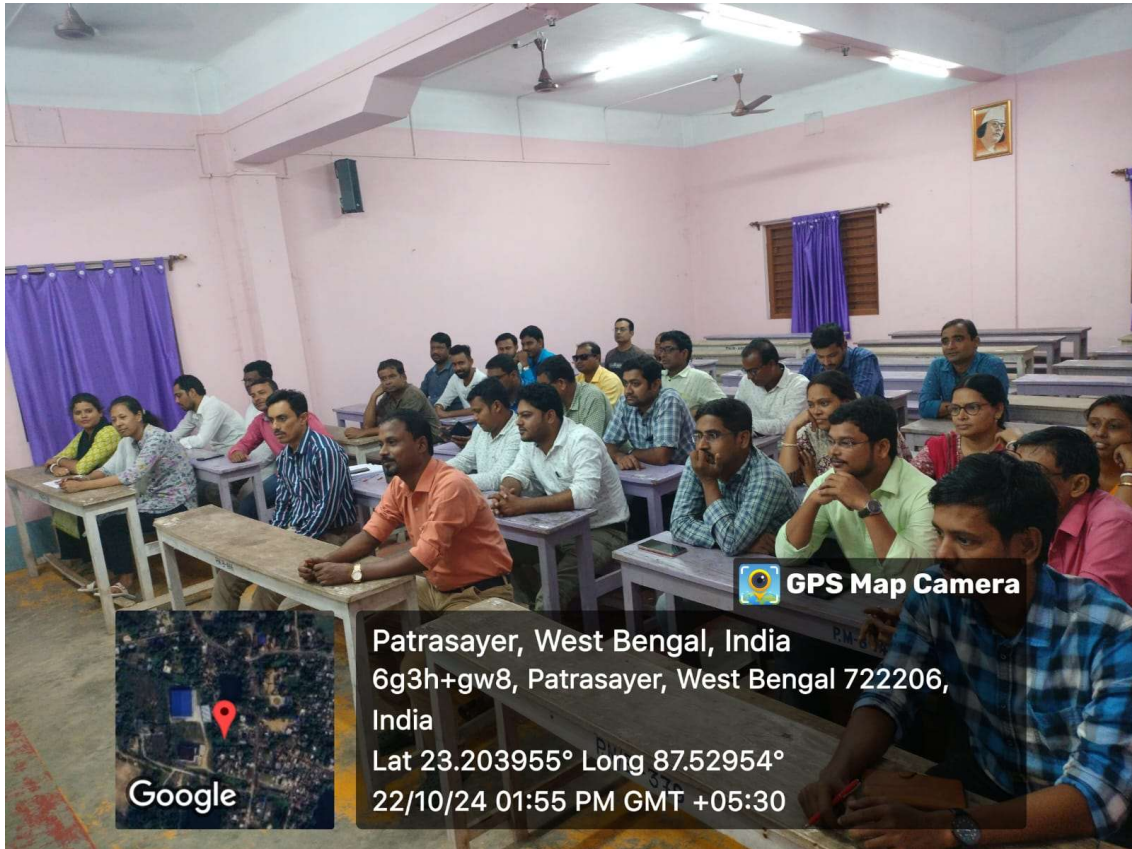
## Participant Feedback


The participants expressed high satisfaction with the training, appreciating the clarity and depth of the content delivered by Mr. Malay Pratihar. Many highlighted the usefulness of hands-on sessions, which enabled them to grasp complex concepts more easily. The resource person was praised for his interactive teaching style and willingness to address queries.

## Conclusion

The one-day ERP software and accounts training programme on 22nd October 2024 was successful in meeting its objectives. The session not only enhanced the participants' technical knowledge but also empowered them to apply ERP solutions effectively in their respective roles. The expertise shared by Mr. Malay Pratihar of MSS Burdwan played a crucial role in the success of the training.





 **GPS Map Camera**

Patrasayer, West Bengal, India  
6g3h+gw8, Patrasayer, West Bengal 722206,  
India  
Lat 23.203955° Long 87.52954°  
22/10/24 01:55 PM GMT +05:30



# **PATRASAYER MAHAVIDYALAYA**

## **COMPUTER TRAINING PROGRAMME**

### **Teaching & Non teaching Staff**

**Topic : ERP SOFTWARE & ACCOUNTS**

**Resource Person : Sri Malay Pratihar**



**Date : 22.10.2024**

**Place : Virtual Room**

*Sikandar*  
*Principal*

Patrasayer Mahavidyalaya  
Patrasayer :: Bankura



# PATRASAYER MAHAVIDYALAYA

## ATTENDANCE SHEET

SUBJECT:

Date:-

SL. NO	NAME	DESIGNATION	DEPARTMENT	CONTACT NO	SIGNATURE
1.	Pinky Lama	ASSISTANT PROFESSOR	POLITICAL SCIENCE	9133008431	Pama
2.	Keza Panja	NTS		9641272265	Keza Panja
3.	Jamanudin mondal.	NTS		9732357579	Jamanudin mondal.
4.	Himulul Munim	NTS		9474816104	Himulul Munim.
5.	Akan Baner	NTS		8145866848	Akan Baner
6.	Anul Kr Mukherjee	NTS		2407915948	Anul Kr Mukherjee
7.	Swajon Khetralal	N.T.S		8906314651	Swajonk. Pal
8.	SKASIFALI	N.T.S		8637820307	SAFALI
9.	Dinabandhu Kundu	Assistant professor	Bengali	9933531478	D. Kundu
10.	Rahul Nayak	SACT	English	7864992807	Rahul Nayak
11.					Sikandar Principal

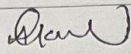

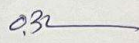

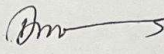

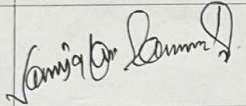
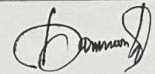
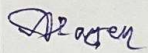
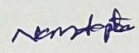

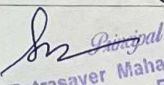
Patrasayer Mahavidyalaya

# PATRASAYER MAHAVIDYALAYA

## ATTENDANCE SHEET

SUBJECT:

Date-

SL. NO	NAME	DESIGNATION	DEPARTMENT	CONTACT NO	SIGNATURE
1.	ACHINTYA KUNDU	Assistant Professor	Sanskrit	8016568515	
2.	DR. SHANKAR BARMAN	Do	History	7586830269	
3.	OISHI BHATTACHARJEE	Assistant Professor	Philosophy	7679453796	
4.	KARTICK CHANDRA BARI	SACT	Sanskrit	7074410370	
5.	Amrita Sarkar	SACT	Philosophy	9681537177	
6.	Rinu Shaha	SACT	Hist	7908851785	
7.		SACT	ENVS	6226752302	
8.	Arup Layek	SACT	English	9641935068	
9.	Nandini Chandra Mukherjee	Associate Professor	Sanskrit	8144504687	
10.	Ziaur Rahman	Assistant Professor	Philosophy	9851522418	
11.	Dr. Sandip Bora	Assistant Professor	Bengali	973268303	

Principal  
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# PATRASAYER MAHAVIDYALAYA

## ATTENDANCE SHEET

SUBJECT: Computer Training Programme for Teaching & Non-Teaching Staff  
Date: 22/10/2024

Sl. NO	NAME	DESIGNATION	DEPARTMENT	CONTACT NO	SIGNATURE
1.	TAPAS SAMUI	SACT	Education	9732117106	Tapas Samui
2.	Ujjwal Dutta	SACT	Bengali	8926798934	Ujjwal Dutta
3.	Dipak Kumar Ghosh	SACT	Bengali	9382635732	Dipak
4.	Shankar Chandra	Invited Teacher	Bengali	9735831275	Shankar
5.	Rajani Bhowmik	Assist. Prof.	Pol. Science	700650662	Rajani Bhowmik
6.	Banashree Mondal	SACT	Sociology	9002765165	Banashree Mondal
7.	Sarnapli Roy (Sain)	SACT	Philosophy	9734221159	S. Roy (Sain)
8.	Upsita De Karmakar	SACT	Sanskrit	9093798507	Upsita De Karmakar
9.	Ananya Ganguly	SACT	Pol. Science	9749470892	Ananya Ganguly
10.	SK Manirul	SACT	History	9732294929	SK Manirul
11.	APARAJITA Mukherjee	<del>SACT</del> Assistant Professor	English	9932026927	Aparajita Mukherjee

Sikandar Principal  
Patrasayer Mahavidyalaya  
Bankura

