



M-9434189238

PATRASAYER MAHAVIDYALAYA

Estd.-2005

NAAC Accredited (Grade-B, 1st Cycle), 2023

P.O.-PATRASAYER * P.S.-PATRASAYER * DIST-BANKURA * 722206

Govt. Reg. No.-719-Edn (CS) dt.24.10.05

Affiliated to Bankura University dt. 01.01.2017(G.O.No. 1098 -Edn(U)/1U(BAN)-06116 dt. 26.12.2016)

Web site:-www.patrasayermahavidyalaya.in Email:- patrasayermahavidyalaya@gmail.com

Memo no- DHE/PM/116(8)/Book Grant/e NIT/25

Date - 25/11/25

e-TENDER NOTICE

All eligible Publishers / Book Suppliers are hereby informed that e-Tender notice regarding the purchase of text and reference books for the library of Patrasayer Mahavidyalaya is published on 25.11.2025 through West Bengal e-Tender portal [<https://wbtenders.gov.in>] vide Tender reference No., **DHE/PM/114/Book Grant/e-NIT/2025 and Tender ID 2025_DHE_959221_1**

For more details visit the West Bengal e-Tender portal [<https://wbtenders.gov.in>]



S. Khan
Principal
Patrasayer Mahavidyalaya
Patrasayer :: Bankura

**OFFICE OF THE PRINCIPAL
PATRASAYER MAHAVIDYALAYA
Patrasayer , Bankura.**



ESTD-2005

A Govt. Aided Degree College Affiliated to the Bankura University

UGC Accredited Under Section 2(f) & 12(B) [1979]

NAAC Accredited (1st Cycle) in 2023: Grade 'B'

Website: www.patrasayermahavidyalaya.ac.in ; E-mail: patrasayermahavidyalaya@gmail.com,

Mobile No.-9434189238

NOTICE INVITING E-TENDER

NOTICE INVITING E-TENDER FOR SUPPLY OF BOOKS AT PATRASAYER MAHAVIDYALAYA
PATRASAYER, BANKURA, WEST BENGAL, PIN-722206

NIT No.-DHE/PM/114/Book Grant/eNIT/2025

Dt. 25/11/2025

For and on behalf of Patrasayer Mahavidyalaya, online bids of discount rates available on printed price (INR ONLY) (percentage rate) are invited for the Purchase of text and reference books for various Departments of Patrasayer Mahavidyalaya under Govt. grants **vide memo no. 643-HED-17011(23)/1/2025-CS SEC** dated 29.08.2025 as per the BOQ and referred to Book List Sheet. The eligible Publishers/Book Suppliers follow the instructions as given below for submission of their tenders under online mode. For more details, please visit <https://www.wbtenders.gov.in>

Name of Work: Supply of BOOKS to the Library of Patrasayer Mahavidyalaya

Dates & Time Schedule:

Sl. No	Activities	Date & Time
1	Date of uploading of N.I.T. Documents in the E-tender portal of NIC : https://wbtenders.gov.in	25.11.2025 at 3 P.M
2	Documents download (online)	25.11.2025 at 3 P.M
3	Bid Submission Start Date (Online)	25.11.2025 at 3 P.M
4	Bid Submission Closing Date (Online)	08.12.2025 at 5 P.M As per slot availability on portal
5	Bid Opening Date (Online) – Technical Bid	11.12.2025 at 1.00 P.M
6	Date of opening of Financial Bid	To be notified later.

Earnest Money Deposit (EMD): Bidder must deposit their EMD through State Government e-procurement portal. Payment procedure i) Payment by net banking (any listed bank) through ICICI bank Payment Gateway.

Sl.No	Item Name	Amount
1	Earnest Money Deposit (EMD)	Rs 10,000/-

Estimated Amount: Rs. 5,85,000/- approximately.

Instructions to Bidders

1. General Instructions:

In the event of e-tendering, intending bidder may download the tender documents from the website: <http://wbtenders.gov.in> directly with the help of Digital Signature Certificate (DSC).

2. Submission of bids:

Both Technical bid and Financial Bid are to be submitted concurrently duly digitally signed by the authorized person (having Authorization from Publisher/Book Supplier) in the website <http://wbtenders.gov.in>. All papers must be submitted in English language.

3. Time Schedules for the e-tender:

The Time Schedule for obtaining the Bid Documents, the submission of bids and other documents etc. will be as per the list given above.

4. Eligibility for Quoting:

- The bidder should be Book Publisher/ Book Supplier
 - The bidder should have had an Office in State of West Bengal.
 - Bidder should have satisfactorily completed similar supply work in India as mentioned below during the last three years ending last day of the month March' 2025.
- Two similar supply costing not less than Rs. 1.00 Lakh each or
 - One similar supply costing not less than Rs.2.00 Lakh.

Photo copy of purchase order in support of any of the above two criteria must be submitted to comply Credential Criterion.

5. Submission of Tenders

5.1 Technical Bid

The Technical Bid should contain scanned copies and/or declarations in the following standardized formats in two covers (folders):

I. Technical File (Statutory Cover) containing:

1. Annexure –

- a) Basic Information (Vide Annexure I) (to be submitted in “Annexure” folder)
- b) Application for Tender - (Vide Annexure II) (to be submitted in “Annexure” folder)
- c) EMD : Screen shot for payment of EMD Confirmation message.
- d) Annexure III (Declaration)

II. My Document (Non-Statutory Cover) containing as follows:

Sl No	
1	GST Registration Certificate
2	PAN Card of the Bidder
3	P-Tax Registration Certificate and its latest challan
4	Valid Trade License for Specific Trade of e-Tender and latest renewal copy of the Trade License.
5	IT Return of the latest three years.
6	Credentials

5.2 Financial Bid:

The Financial Bid should contain the following document in one cover (folder):

Bill of Quantities (BOQ): The bidder should fill-up the designated cell as marked by the College in the BOQ sheet. The downloaded BOQ file in Excel format shall be filled & uploaded without changing the innate template.

The reserved value for the discount rate has been fixed at 15%. The value of discount rate filled by the bidder in BOQ should be at least 15%, otherwise the proposal would not be considered for evaluation.

6. The bidders are not required to submit hard copies of Technical File (Statutory) or My documents (Non-Statutory). Submission of hard copy of Financial Bid is strictly prohibited and only be submitted through on line through NIC portal.

7. Evaluation of the tenders

During the tender evaluation process, the "Technical Bid" will be opened first. Those Bidders who have qualified in respect of the essential & other requirements in "Technical Bid" will be identified and their financial bid will be opened. The financial bid of those bidders failing to meet the technical & other requirements laid down in the tender will not be opened and be rejected. Final selection of the highest bidder (in terms of discount i.e. highest discount percentage offering bidder) in respect of Financial Bid is subject to further verification. The Financial Bids of only those tenderers who have been considered as Technically Qualified will be opened. If found suitable in the context of above pre qualification etc. the bidder quoting the highest discount will be considered as successful.

8. TERMS & CONDITIONS REGARDING PURCHASE POLICY OF TENDERING AUTHORITY:

8.1 Bid Information:

The discount rate quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

8.2 Evaluation of Quotation: The Purchaser will evaluate and compare the quotations determined to be substantially responsive stage wise. Firstly, Technical Bid will be evaluated based on and thereafter Price Bid for technically qualified bidders will be evaluated for selection of vender.

8.3 Award of Contract: The purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive both technically and commercially for both the Books. Purchase order for supply of books will be placed to the successful bidder/bidders and after receiving purchase order the bidder/bidders will have to produce Proforma Invoice of supply showing total amount after calculating discount. After Administrative approval on the basis of Proforma Invoice, Purchaser will intimate to the bidder/bidders for supply the books. Purchaser reserves the right to reject any or all the tender, wholly or partly, without assigning any reason thereof and shall not be bound to accept the highest bid (in terms of discount i.e. highest discount percentage offering bidder).

8.4 Time Schedule: The supply must be completed within 15 days from the date of receipt of the purchase order.

8.5 Validity of offer: A bidder should spell out in the tender that it shall remain valid for a minimum period of six months from the date of opening of the tender and during this period, the bidder shall not be entitled to revoke or cancel its offer.

8.6 Place of delivery: Patrasayer Mahavidyalaya, Patrasayer, Bankura, PIN - 722206.

8.7 Payment Schedule: Payment will be made after satisfactory delivery of the items. No transportation charge will be provided at any cost.

8.8 If the book/books is/are found defective the supplier is bound to replace the said book/ books immediately.

8.9 Quantity Changeability: Quantity as stated in the tender document may change at the time of issuing purchase order depending upon budget, requirements and other valid reasons as the college authority deems fit.

8.10 Requisite Documents to be submitted: Bidder must have adequate documents relating to Clause 5 of this tender.

8.11 Disposal of Disputes: In case of any dispute, the College's decision will be treated as the final and conclusive. All legal actions are subject to Bankura jurisdiction only.

8.12 Refund of EMD: EMD will be refunded after selection of bidder without any accrued interest for all bidders. However, college may forfeit the EMD in the event of the following circumstances:
Bidder withdraws the bid before expiry of its validity and non-supply of books.

8.13 Discretion of the College:

College may take decision about non-purchase of the said Books even after selection of vendor due to its fund constraints.

8.14 College may seek documents from the bidder in addition to the scanned documents sent by them at the time of uploading technical bid for verification and evaluation of tender.

8.15 College reserves the right to relax any clause as stated hereinabove for selection of Responsive vendor.

9. Opening the financial bid as per schedule will BE NOTIFIED LATER ON.

Financial bid can be seen & accessed by the bidder through the NIC Portal on line after opening of financial bid on line. No objections raised by any Bidder in this respect will be entertained by the College. No informal tender will be entertained in the Bid further.

10. During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected outright without any prejudice.

11. The Tender Selection Committee reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

FURNISHING BASIC INFORMATION

(To be furnished in the Company's official letter pad)

- 1 Name of the Bidder :
- 2 Address for Communication:
- 3 Contact Number(s):
- 4 E-mail ID:
- 5 Trade License No.:
(Please enclose copy of Trade License)
- 6 PAN (Please enclose copy of PAN Card):
- 7 GST No. (Please enclose copy of GST No):
- 8 Do you have previous experience for
supplying similar nature of Items at Educational
Institute of Higher Learning:

Yes/No
(Please put tick mark)
- 9 Status of the bidder : Publishers/ Book suppliers

I hereby declare that the above information is true and correct to the best of my knowledge and belief. In case of any false/wrong/misleading information, I shall be bound to abide by the decision taken by the College.

Signature of the Bidder (With Seal)

APPLICATION FOR TENDER

(To be furnished in the Company's official letter pad with full address and contact no, E mail address etc)

To

The Principal

Patrasayer Mahavidyalaya

Patrasayer, 722206

Bankura, West Bengal

Sub: NIT for different types of Books for various departments of Patrasayer Mahavidyalaya

Ref: - N.I.T. Nodated

Sir,

Having examined the pre-qualification & other documents published in the N.I.T, I/we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf of
.....in the capacity duly authorized to submit the offer.
2. We accept the terms and conditions as laid down in the tender document vide Clause 8 and declare that we shall abide by it throughout the tender period including its extensions, if any.
3. We have gone through the Tender Document thoroughly and quoted the tendered items keeping in mind all sorts of information as furnished in the tender document including Corrigendum/Addendum as published from time to time
4. We are offering discount rate for as per BOQ.

In the event of being selected, I will make the supply within the stipulated period excepting the condition which is beyond our control.

Date :-

Signature of Applicant

Contact no: E-mail address: Postal Address

ANNEXURE III

DECLARATION ON NIT

(To be typed in company letter pad, scanned and uploaded)

I, the undersigned, do hereby declare that in respect of Tender Ref. No.....

On behalf of my organization, I will comply all the formalities that are required to be complied as per NIT and I will observe all clauses of the NIT (including Terms & conditions).

In case of any non-observance of any clause(s) of NIT, my organization will be bound to follow the decisions taken by the Patrasayer Mahavidyalaya for taking decision related with the tender for which the said NIT was uploaded.

In case of unsuccessful/rejection of bid submitted by me/my organization, College may refund my EMD without interest at the following details subject to the fulfillment of terms and conditions as per NIT on my part:

Name of the Account Holder*	
Bank Account Number*	
Name of the Bank*	
Name of Bank Branch*	
IFSC Code*	
Contact Number of Bank Branch	
EMD Amount deposited (Rs.)*	
UTR Number for RTGS/NEFT*	

Furnishing of information against the above is mandatory; otherwise, refund can't be made electronically.

For any mistake in furnishing above information or for non-furnishing of the above information, Patrasayer Mahavidyalaya will not be held responsible for non-refund/non-credit of refund amount to my/our bank account.

Date:-

Full signature of the Bidder
(Designation with Seal)

Signature valid

Digitally signed by SANTOSH KONER
Date: 2025.11.25 13:50:23 IST
Location: West Bengal-WB

Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	5,85,000	Product Category	Publishing/Printing	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work(Days)	NA
Location	PATRASAYER BANKURA WEST BENGAL	Pincode	722206	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	PATRASAYER MAHAVIDYALAYA PATRASAYER BANKURA WEST B
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	25-Nov-2025 02:46 PM	Bid Opening Date	02-Jan-2026 01:00 PM
Document Download / Sale Start Date	25-Nov-2025 02:46 PM	Document Download / Sale End Date	27-Dec-2025 03:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	25-Nov-2025 03:00 PM	Bid Submission End Date	27-Dec-2025 03:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT	1048.54
	2	Tendernotice_2.pdf	BOOK LIST	2656.73

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_2310353.xls	BOQ	388.00

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	priyajyoti0001samanta@gmail.com	Priya Jyoti Samanta	PRIYA JYOTI SAMANTA
2.	aparajitamukherjee09@gmail.com	Aparajita Mukherjee	APARAJITA MUKHERJEE
3.	srisantoshkoner@gmail.com	SANTOSH KONER	SANTOSH KONER

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Compative chart decimal places	2
BoQ Comparative Chart Rank Type	H	Form Based BoQ	No

Tender Inviting Authority

Name	PRINCIPAL
Address	PATRASAYER MAHAVIDYALAYA PATRASAYER BANKURA WEST BENGAL

Tender Creator Details

Created By	SANTOSH KONER
Designation	PRINCIPAL
Created Date	25-Nov-2025 01:49 PM

Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	5,85,000	Product Category	Publishing/Printing	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work(Days)	NA
Location	PATRASAYER BANKURA WEST BENGAL	Pincode	722206	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	PATRASAYER MAHAVIDYALAYA PATRASAYER BANKURA WEST B
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

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Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	25-Nov-2025 03:00 PM	Bid Submission End Date	27-Dec-2025 03:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT	1048.54
	2	Tendernotice_2.pdf	BOOK LIST	2656.73

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	BOQ	BOQ_2310353.xls	BOQ	388.00

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	priyajyoti0001samanta@gmail.com	Priya Jyoti Samanta	PRIYA JYOTI SAMANTA
2.	aparajitamukherjee09@gmail.com	Aparajita Mukherjee	APARAJITA MUKHERJEE
3.	srisantoshkoner@gmail.com	SANTOSH KONER	SANTOSH KONER

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Compactive chart decimal places	2
BoQ Comparative Chart Rank Type	H	Form Based BoQ	No

Tender Inviting Authority

Name	PRINCIPAL
Address	PATRASAYER MAHAVIDYALAYA PATRASAYER BANKURA WEST BENGAL

Tender Creator Details

Created By	SANTOSH KONER
Designation	PRINCIPAL
Created Date	25-Nov-2025 01:49 PM